

**Regular Meeting  
Board of Administration  
Tacoma Employees' Retirement System**

1:00 p.m., Thursday, June 10, 2021  
The meeting was held online, with dial-in available for the public

**Minutes**

**Call to Order**

Mayor Victoria Woodards, Chair, called the meeting to order on Thursday, June 10, 2021.

**Roll Call**

Members Present: Sam Benscoter, Gordon Cavanaugh,  
Andy Cherullo, Matthew Hedges, Kim Moore, Wayne Reed,  
Jonathan Schlaudraff, Tadd Wille and Mayor Victoria Woodards

Members Absent: Jim Sant

Investment Advisory Committee Present: None

Others Present: Tim Allen, Retirement Director  
Catherine Marx, Asst. Retirement Director  
Melanie Panui, Recording Secretary  
Charles Lee, Deputy City Attorney

Presenters: None

**Citizen Comments**

Will be accepted in written form at [TERSretirement@cityoftacoma.org](mailto:TERSretirement@cityoftacoma.org) and will receive written acknowledgement upon receipt. There were none received.

**Consent Agenda**

**Motion:** Upon motion by Sam Benscoter, seconded by Andy Cherullo, the Board of Administration accepted and approved the Administrative Consent Agenda to include the drafted minutes of the May 13, 2021, Retirement Board meeting.

## **Old Business**

### **Investment Update**

Retirement Director Tim Allen provided an in-depth review of TERS' asset management fees, discussing the various types of fees that TERS pays, as well as the 2020 amounts paid to each manager. He noted that outside of pension benefits, asset management fees make up the largest expense for TERS and therefore a periodic examination of fees by the Board help the Board meet their fiduciary responsibilities.

## **New Business**

### **Pantheon Global Infrastructure Fund IV**

Tim Allen presented materials on the Pantheon Global Infrastructure Fund IV, noting that TERS had previously committed \$30 million to PGIF II and \$40 million to PGIF III. An initial commitment amount of \$40 million was discussed, but the Board expressed confidence in Pantheon's infrastructure investing skills and added an additional \$10 million. It was noted that TERS remains underweight the strategic real assets target, so this commitment would move the Plan closer towards that target level. In addition, although TERS needs to raise cash every month to meet benefit obligations (i.e. the Plan is what is known as cashflow negative), that amount is only \$3 million or \$4 million per month and there are numerous liquid investments in the portfolio that can be used as the source of funds. As such, TERS can invest additional funds in private investments with the aim of capturing an illiquidity premium.

**Motion:** Upon motion by Matthew Hedges, seconded by Andy Cherullo, the Board of Administration approves the proposed \$50 million commitment to Pantheon's Global Infrastructure Fund IV, subject to Wilshire and TERS Investment Advisory Committee concurrence and a formal legal review.

### **TERS Disclosure of Private Investments Policy**

Tim Allen walked the Board through the Disclosure of Private Investments Policy.

**Motion:** Upon motion by Tadd Wille, seconded by Johnathan Schlaudraff, the Board of Administration approved the TERS Disclosure of Private Investments Policy, as amended.

### **TERS Request for Proposal Policy**

Tim Allen walked the Board through the Request for Proposal (RFP) Policy.

**Motion:** Upon motion by Andy Cherullo, seconded by Johnathan Schlaudraff, the Board of Administration approved the TERS Request for Proposal Policy.

## **Retirement Director's Report**

The Retirement Director's report serves as an addendum to the minutes.

## **Good of the Order**

## **Retirement Transaction Report – May 2021**

The Retirement Transactions Report – May 2021 was provided electronically to the Board in the Board Packet.

## **Additional Topics – None**

## **Adjourn**

Sam Bencoter adjourned the meeting at 2:26 p.m.

*Melanie Panui*

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Melanie Panui  
Recording Secretary

*Victoria R. Woodards*

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Mayor Victoria Woodards  
Board Chair